



**Notice of a public meeting of  
Decision Session - Combined Executive Member Decision Session**

**To:** Councillors Douglas (Leader of the Council and Executive Member for Policy, Strategy and Partnerships) and Kent (Executive Member for Environment and Climate Emergency)

**Date:** Tuesday, 4 November 2025

**Time:** 10.00 am

**Venue:** West Offices - Station Rise, York YO1 6GA

**AGENDA**

**Notice to Members – Post Decision Calling In:**

Members are reminded that, should they wish to call in any item\* on this agenda, notice must be given to Democratic Services by **4:00pm on Tuesday 11 November 2025**.

\*With the exception of matters that have been the subject of a previous call in, require Full Council approval or are urgent which are not subject to the call-in provisions. Any items that are called in will be considered by the Corporate Scrutiny Committee.

Written representations in respect of items on this agenda should be submitted to Democratic Services by **5:00pm on Friday 31 October 2025**.

### 1. **Appointing a Chair**

To confirm arrangements for chairing the meeting as follows:

Councillor Douglas - All standard agenda items 1-5.

Councillor Douglas - Agenda item 6 – Heritage Estate Programme

Councillor Kent – Agenda item 7 – Annual Carbon Emissions Report 2024/25

Councillor Kent – Agenda item 8 – York Emissions Inventory Report 2025

Councillor Kent – Agenda item 9 – Urgent Business

### 2. **Apologies for Absence**

To receive and note apologies for absence.

### 3. **Declarations of Interest**

At this point in the meeting, Members and co-opted members are asked to declare any disclosable pecuniary interest, or other registerable interest, they might have in respect of business on this agenda, if they have not already done so in advance on the Register of Interests. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

(1) Members must consider their interests, and act according to the following:

<b>Type of Interest</b>	<b>You Must</b>
<i>Disclosable Pecuniary Interests</i>	<i>Disclose the interest, not participate in the discussion or vote, and leave the meeting unless you have a dispensation.</i>
<i>Other Registrable Interests (Directly Related)</i> <b>OR</b> <i>Non-Registrable Interests (Directly Related)</i>	<i>Disclose the interest; speak on the item only if the public are also allowed to speak, but otherwise not participate in the discussion or vote, and leave the meeting unless you have a dispensation.</i>
<i>Other Registrable</i>	<i>Disclose the interest; remain in</i>

<p><i>Interests (Affects)</i>  <b>OR</b>  <i>Non-Registrable Interests (Affects)</i></p>	<p><i>the meeting, participate and vote unless the matter affects the financial interest or well-being:</i>  <i>(a) to a greater extent than it affects the financial interest or well-being of a majority of inhabitants of the affected ward; and</i>  <i>(b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest. In which case, speak on the item only if the public are also allowed to speak, but otherwise do not participate in the discussion or vote, and leave the meeting unless you have a dispensation.</i></p>
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(2) Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.

(3) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.

#### 4. **Minutes** (Pages 9 - 14)

To approve and sign the minutes of the Combined Executive Member Decision Session held on 2 September 2025.

## **5. Public Participation**

At this point in the meeting members of the public who have registered to speak can do so. Members of the public may speak on agenda items or on matters within the remit of the committee. Please note that our registration deadlines are set as 2 working days before the meeting, in order to facilitate the management of public participation at our meetings. The deadline for registering at this meeting is 5:00pm on Friday 31 October 2025.

To register to speak please visit [www.york.gov.uk/AttendCouncilMeetings](http://www.york.gov.uk/AttendCouncilMeetings) to fill in an online registration form. If you have any questions about the registration form or the meeting, please contact Democratic Services. Contact details can be found at the foot of this agenda.

### **Webcasting of Public Meetings**

Please note that, subject to available resources, this meeting will be webcast including any registered public speakers who have given their permission. The meeting can be viewed live and on demand at [www.york.gov.uk/webcasts](http://www.york.gov.uk/webcasts).

## **6. Heritage Estate Programme (Pages 15 - 54)**

This report invites the Leader to consider initiating a programme to develop a 10-year Heritage Strategic Delivery Plan – focused on maximising the social, economic and sustainability outcomes from York's world-renowned heritage assets. To be considered by Cllr Douglas (Leader of the Council and Executive Member for Policy, Strategy and Partnerships).

## **7. Annual Carbon Emissions Report 2024/25 (Pages 55 - 72)**

City of York Council (the Council) has set a target to reduce carbon emissions from corporate activity to net zero by 2030. An Annual Carbon Emissions Report is produced to monitor progress against this target and identify areas of improvement. This report relates to the Council's operations throughout financial year 2024/25. To be considered by Cllr Kent (Executive Member for Environment and Climate Emergency).

**8. York Emissions Inventory Report 2025** (Pages 73 - 90)

This report presents the latest York Emissions Inventory Report (2025) for the reporting years 2022 and 2023. The data is used to monitor progress against the council ambition to achieve net zero carbon for the city by 2030. To be considered by Cllr Kent (Executive Member for Environment and Climate Emergency).

**9. Urgent Business**

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Angela Bielby

Contact Details:

- Telephone – (01904) 552599
- E-mail – [a.bielby@york.gov.uk](mailto:a.bielby@york.gov.uk)

For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

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If you require this document in an alternative language or format (e.g. large print, braille, Audio, BSL or Easy Read) you can:



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我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim własnym języku. (Polish)

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)